



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice
Chair; Kathy Lambert; Reagan Dunn
Staff: Melani Pedroza (477-1025) Committee Clerk*

10:00 AM

Monday, February 13, 2017

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:08 a.m.

2. **Roll Call**

Present: 4 - Mr. Gossett, Mr. Dunn, Ms. Lambert and Mr. McDermott

3. **Approval of Minutes of January 23, 2017**

Councilmember Gossett moved to approve the minutes of the January 23, 2017 meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Discussion and possible action on adopting a Council Initiatives Director
Position description**

Carolyn Busch, Chief of Staff, briefed the committee on the Council Initiatives Director position description and answered questions.

Councilmember Lambert moved approval of the Council Initiatives Director position description. The motion passed unanimously.

Discussion

5. **Chief Policy Officer Update**

John Resha, Chief Policy Officer, updated the committee on the hiring process for two senior legislative analysts.

6. **Chief of Staff Update**

Ms. Busch reported on the status of the Council Housing Coordinator position hiring process and provided an update on reclassification work being done with administrative staff, clerk staff and committee assistants.

Other Business

Adjournment

The meeting adjourned at 10:50 a.m.

Approved this _____ day of _____.

Clerk's Signature