



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice
Chair; Kathy Lambert; Reagan Dunn
Staff: Melani Pedroza (477-1025) Committee Clerk*

10:00 AM

Monday, January 9, 2017

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:13 a.m.

2. **Roll Call**

Present: 3 - Mr. Gossett, Ms. Lambert and Mr. McDermott

Excused: 1 - Mr. Dunn

3. **Approval of Minutes of December 12, 2016**

Councilmember Lambert moved to approve the minutes of the December 12, 2016 meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Discussion and possible action on adopting a Council Housing
Coordinator job description**

Carolyn Busch, Chief of Staff, briefed the committee on the job description.

Councilmember McDermott moved approval of the Council Housing Coordinator job description. The motion passed unanimously.

5. Discussion and possible action on providing a Charter Review Staffing Temporary Pay Adjustment

Councilmember Gossett moved approval of providing a Charter Review Staffing Temporary Pay Adjustment. The motion passed unanimously.

Ms. Busch answered questions of the committee.

Jim Brewer, Legal Counsel, briefed the committee.

Discussion

6. Chief Policy Officer Update

John Resha, Chief Policy Officer, updated the committee on the status of the hiring process for two senior legislative analysts and the current plan for staffing collective bargaining agreements.

Ms. Busch answered questions of the committee.

7. Chief of Staff Update

Ms. Busch reported that she is working on revisions to the Strategic Policy Initiative Director job description and it will be on a future agenda.

Mr. Resha and Mr. Brewer answered questions of the committee.

Other Business

Adjournment

The meeting adjourned at 11:00 a.m.

Approved this _____ day of _____.

Clerk's Signature