



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice  
Chair; Kathy Lambert; Reagan Dunn  
Staff: Melani Pedroza (477-1025) Committee Clerk*

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10:00 AM

Monday, October 24, 2016

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 10:24 a.m.*

2. **Roll Call**

**Present:** 3 - Mr. Dunn, Ms. Lambert and Mr. McDermott

**Excused:** 1 - Mr. Gossett

3. **Approval of Minutes of October 10, 2016**

*Councilmember Dunn moved to approve the minutes of the October 10, 2016 meeting as presented. Seeing no objection, the Chair so ordered.*

## Discussion and Possible Action

4. **Review and possible action on King County Ombudsman Office Job  
Reclassifications**

*Amy Calderwood, Ombudsman, briefed the committee on the implementation plan regarding the new job descriptions.*

*James Fournier, Compensation and Employment Services Manager, Human Resources, reviewed the job description methodology and new job descriptions.*

*Councilmember Lambert moved to approve revised Ombudsman staff job descriptions, classification specifications and ranges and staff assignments subject to signature.*

*The motion passed unanimously.*

## Discussion

### 5. Personnel Update

*The committee went into executive session at 10:43 a.m. to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county under RCW 42.30.110(1)(g). The executive session concluded at 10:50 a.m.*

### 6. Chief Policy Officer Update

*John Resha, Chief Policy Officer, updated the committee on the budget analysis process.*

### 7. Chief of Staff Update

*Carolyn Busch, Chief of Staff, updated the committee on the hiring process for two positions in the Office of Law Enforcement Oversight.*

## Other Business

## Adjournment

*The meeting adjourned at 11:05 a.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Clerk's Signature