



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice  
Chair; Kathy Lambert; Reagan Dunn  
Staff: Anne Noris (477-1024) Committee Clerk*

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10:00 AM

Monday, October 10, 2016

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 10:12 a.m.*

2. **Roll Call**

**Present:** 4 - Mr. Gossett, Mr. Dunn, Ms. Lambert and Mr. McDermott

3. **Approval of Minutes of September 26, 2016**

*Councilmember Dunn moved to approve the minutes of the September 26, 2016 meeting as presented. Seeing no objection, the Chair so ordered.*

### Discussion and Possible Action

4. **Board of Appeals Staffing Update**

*Tracy Calderon, Human Resources Coordinator, provided background information regarding the Board of Appeals staffing.*

*The committee went into executive session at 10:13 a.m. to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county under RCW 42.30.110(1)(g). The executive session concluded at 10:16 a.m.*

*Michelle Geiger, Board of Appeals Clerk/Manager, answered questions of the committee and provided a staffing update.*

5. **Review and possible action: Acting Clerk**

*The committee went into executive session at 10:21 a.m. to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation*

*to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county under RCW 42.30.110(1)(g). The executive session concluded at 10:34 a.m.*

*Melani Pedroza, Deputy Clerk, answered questions of the committee.*

*Councilmember Gossett moved to approve assigning Melani Pedroza as Acting Clerk of the Council.*

*The motion passed unanimously.*

**6. Personnel Update**

*The committee went into executive session at 10:39 a.m. to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county under RCW 42.30.110(1)(g). The executive session concluded at 10:52 a.m.*

**7. Chief Policy Officer Update**

*John Resha, Chief Policy Officer, briefed the committee on the budget process.*

**8. Chief of Staff Update**

*Carolyn Busch, Chief of Staff, updated the committee on changes in the Clerk's office.*

**Other Business**

**Adjournment**

*The meeting adjourned at 10:55 a.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Clerk's Signature