



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice
Chair; Kathy Lambert; Reagan Dunn
Staff: Anne Noris (477-1024) Committee Clerk*

10:00 AM

Monday, September 26, 2016

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:08 a.m.

2. **Roll Call**

Present: 4 - Mr. Gossett, Mr. Dunn, Ms. Lambert and Mr. McDermott

3. **Approval of Minutes of special meeting of September 19, 2016**

Councilmember Dunn moved approval of the minutes of the special meeting of September 19, 2016. The motion passed unanimously.

Discussion and Possible Action

4. Adopting position description for Special Project Manager: Gender Neutral Code and assigning employee to fill the position

*The chair reported on the Council's motion to amend the King County Code to be gender-neutral and on a job description for a project manager to do that work.
Carolyn Busch, Chief of Staff, answered questions of the committee.
Councilmember Dunn moved to approve a position description for Special Project Manager: Gender Neutral Code and assign Anne Noris to fill the position.
The motion passed unanimously.*

5. Review changes related to staff in the King County Council Organizational Motion

*Ms. Busch reported on proposed changes to the Council's organizational motion to reflect new job titles and organizational structure.
John Resha, Chief Policy Officer, answered questions of the committee.
Jim Brewer, Legal Counsel, answered questions of the committee.
The proposed changes will be introduced to the Council for action.*

- 6. Board of Appeals Update
- 7. Chief Policy Officer Report
- 8. Chief of Staff Report

Other Business

Adjournment

Approved this _____ day of _____.

Clerk's Signature