



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice
Chair; Kathy Lambert; Reagan Dunn
Staff: Anne Noris (477-1024) Committee Clerk*

10:00 AM

Monday, June 27, 2016

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:13 a.m.

2. **Roll Call**

Present: 3 - Mr. Gossett, Ms. Lambert and Mr. McDermott

Excused: 1 - Mr. Dunn

3. **Approval of Minutes of June 13, 2016**

Councilmember Lambert moved approval of the minutes of June 13, 2016 as presented. The motion passed unanimously.

Discussion and Possible Action

4. Interview and recommendation to hire a Senior Legislative Analyst

John Resha, Policy Staff Director, reported on the process: there were 31 applicants; 9 received tests; 4 withdrew at that point in the process; four candidates were interviewed.

The committee went into executive session at 10:17 a.m. to evaluate the qualifications of applicants for public employment under RCW 42.30.110(1)(g). The executive session concluded at 10:43 a.m.

Councilmember Gossett moved to recommend hiring Andrew Kim as a Senior Legislative Analyst for the Metropolitan King County Council at page range 72, step 3, beginning on mutually agreed upon date between the Policy Staff Director and Mr. Kim. The motion passed unanimously.

5. Investigative Report

The committee went into executive session at 10:46 to review the performance of a public employee under RCW 42.30.110(1)(g). The executive session concluded at 11:52 a.m.

6. Approve a Director of Operations job description and staff assignment

This item was not considered.

7. Approve a Supervising Legislative Analyst II job description and staff assignment

Mr. Resha reported on the proposed job description and placement of Pat Hamacher into the position.

Councilmember Gossett moved to recommend approval of the Supervising Analyst II position description classified at Range 85 of the King County 10 step Annual/FLSA Exempt Squared schedule and reassign Patrick Hamacher currently assigned to the Senior Principal Legislative Analyst position to the Supervising Analyst II position at pay range 85, Step 8, of the King County 10 step Annual/FLSA Exempt Squared schedule, effective July 16, 2016.

Discussion

8. Discuss and review policy staff job descriptions, compensation structure and implementation plan

This item was not considered.

Discussion and Possible Action

9. Approve Council staff organization

This item was not considered.

10. Policy Staff Director report

No report was given.

11. Chief of Staff report

No report was given.

Other Business

There was no other business to come before the committee.

Adjournment

The meeting was adjourned at 11:56 a.m.

Approved this _____ day of _____.

Clerk's Signature