



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes - Final King County Flood Control District Executive Committee

*Boardmembers: Reagan Dunn, Chair;  
Dave Upthegrove, Vice Chair; Claudia Balducci,  
Kathy Lambert; Pete von Reichbauer*

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2:30 PM

Monday, May 2, 2016

SW Conference Room

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### SPECIAL MEETING

1. **Call to Order**

*The meeting was called to order at 2:48 p.m.*

2. **Roll Call**

**Present:** 5 - Ms. Balducci, Mr. Dunn, Ms. Lambert, Mr. Upthegrove and Mr. von Reichbauer

3. **Approval of Minutes of the special meeting of March 21, 2016**

*Boardmember Upthegrove moved approval of the minutes of the special meeting of March 21, 2016. The motion passed unanimously.*

### Items for Final Action by Executive Committee

4. Approval of invoices

*Rod Kaseguma, legal counsel, reported on the following invoices: Francis and CO. (March 2016 \$19,515.61); W2A (March 2016 \$9,358.85); Kellogg Consulting (February 2016 \$1,962.80); Newtek Technologies (2016 \$203.40).*

*Tom Goff, staff to the chair, reported on the following invoices: Inslee Best (February 2016 \$13,835.00; March 2016 \$12,089.56) and Lund Consulting (April 2016 \$22,795.00).*

*Boardmember Upthegrove moved approval of the invoices as presented. The motion passed unanimously.*

### Items for Recommendation to the Board of Supervisors

5. Proposed Amendment to FCD2016-06, resolution approving an ILA between Kent and the District related to Milwaukee II

*Mr. Kaseguma reported on FCD 2016-06, which was held at the last Board meeting, and Amendment 1 to the resolution.*

*Mark Isaacson, Director, Water and Land Resources Division (WLRD), answered questions of the committee.*

*Mike Mactutis, City of Kent, answered questions of the committee.*

6. Proposed Amendment to Extend Contract for Executive Director Services

*Mr. Kaseguma reported on the proposed resolution.  
Boardmember Upthegrove moved to recommend the resolution to the Board. The motion passed unanimously.*

7. Proposed Job Description for Executive Director Services

*Mr. Kaseguma reported on the proposed job description and resolution for the executive director position.  
The staff has asked that the job description be transmitted to the Council's Employment and Administration Committee for approval.  
Mr. Goff answered questions of the committee.  
Boardmember Balducci asked that the job description include responsibility for performance management and also that the experience required for the position include capital program management.  
Boardmember Upthegrove moved to refer the proposed job description to the Board without recommendation and to direct staff to draft the resolution. The motion passed unanimously.*

8. Approval of FY 2015 financial statement

*Horace Francis, District accountant, reported on the proposed 2015 financial statements to be submitted to the state Auditor.  
Boardmember Upthegrove moved to recommend a motion approving the 2015 financial statements to the Board and to direct staff to draft the motion. The motion passed unanimously.*

## **Manager Reports**

9. Mark Isaacson, Director, Water and Land Resources Division

*Mr. Isaacson reported that there are three current projects out to bid: Renton dredge, Countyline project and the Black River pump station and all are coming in under the estimated costs. WLRD has completed all inspections of flood stations after the past flood season and there are 35 facilities with damages that will need to be repaired. WLRD also looked at a possible gauging station in Skykomish and will be developing a phase system to provide Skykomish with more information on possible flooding.*

10. Kjrjs Lund, Executive Director

*No report was given.*

11. **Adjournment**

*The meeting was adjourned at 3:44 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Clerk's Signature