



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes King County Ferry Board Executive Committee

*Boardmembers: Joe McDermott, Chair; Larry Gossett; Kathy
Lambert*

1:30 PM

Wednesday, April 11, 2012

Southwest Conference Room

1. **Call to Order**

The meeting was called to order at 1:38 p.m.

2. **Roll Call**

Present: 3 - Mr. McDermott, Ms. Lambert and Mr. Gossett

3. **Approval of Minutes of March 14, 2012**

Boardmember Lambert moved approval of the minutes of the meeting of March 14, 2012 with revisions. The motion passed unanimously.

Items for Final Action by the Executive Committee

4. Approval of invoices

Christine Nelson, Administrator reported on the following invoices: Insee Best (February 2012 \$1,646.86); Chinook Book (2013 ad \$1,400.00); Christine Nelson (expenses March 2012 \$154.40); WA General Services Administration (2nd Qtr Coop membership \$125.00).

Boardmember Lambert moved approval of the invoices as presented and explained. The motion passed unanimously.

Items for Recommendation to the Board of Supervisors

5. Resolution relating to marine insurance renewal

Ms. Nelson reported on the marine insurance renewal. Jennifer Hills, Director, Risk Management, briefed the Boardmembers.

Boardmember Lambert moved to recommend the proposed resolution to the Board of Supervisors. The motion passed unanimously.

6. Resolution relating to Pier 48 Lease

Ms. Nelson reported on the resolution relating to the Pier 48 Lease. Scott Davis, Director, Marine Division briefed the Boardmembers of the negotiations.

Boardmember Lambert moved to recommend the proposed resolution to the Board of Supervisors. The motion passed unanimously.

Management Report

7. Scott Davis, Director, Marine Division

Mr. Davis summarized a host of projects. He noted working on establishing a consultant contract to secure a vessel procurement process and hopes to finalize it soon. He also noted that the moorage and maintenance barge has been taking awhile, but the work was proceeding on time. He stated that all three parts have been joined together. He further noted that the trenches have been dug, the utilities have been run, and they have been filled in and paved over and the piles are in the water but need further work but is still on schedule. He also discussed the work involved with the preservation of the Colman Dock, specifically with meetings and grant writing efforts to solicit funding. He noted that March brought one, a new fare increase, and two, a major shipyard and overhaul period that was concluded in preparation for the peak season which also included training and hiring of personnel. He also stated that ridership increased for both Vashon and West Seattle in March compared to March 2011. He also noted that in March there were 14 occasions of sailing at capacity to Vashon. He summarized that for the first three months there was a total of 48 occasions when it sailed at capacity and noted approximately 400 passengers were left behind. He also noted an increase in West Seattle of over 240% compared to last year. He concluded that ridership had gone up more than 3 times during the same previous five months of winter (November to March).

8. Horace Francis, District Accountant

Horace Francis, Accountant, briefed the Boardmembers of the year end work that continues. He intends to have 2011 full disclosure financials completed for the Board's approval and submittal to the State Auditor by the first of May. He also noted the completion of other ministerial tasks regarding Ms. Nelson as the new Administrator.

9. Christine Nelson, District Administrator

Ms. Nelson, briefed the Boardmembers of a recently filed lawsuit of a 2010 incident on the Rachel Marie.

John Resha, Board staff, spoke and briefed the Boardmembers.

Ms. Nelson discussed formulating a marketing plan with the Boardmembers. She noted developing a shared goal and hopes to prepare a draft plan by June. Ms. Nelson also noted a need for a discussion among Boardmembers regarding insurance, renewals and the cost of premiums.

Mr. Resha, answered questions of the Boardmembers.

Meghan Frazer, Legal Counsel, answered questions.

10. **Other Business**

Mr. Resha, briefed the Boardmembers regarding the negotiation with Washington State Ferries and renovation of Colman Dock excluding the passenger only ferry. He noted along with the District's letter, an overwhelming majority of residents and riders requested retaining passenger only ferry. He also noted that the State Legislature included a proviso requiring that the passenger only ferry facilities must be located near the passenger only providers. He noted that the Director of Washington State Department of Transportation, Mr. Mosely is meeting with the passenger only providers and is very open and engaged in providing passenger only ferries at or near the facilities. He stated that there are a number of issues that are going to be up for discussion. He stated that one of the discussions is regarding the replacement of the two slip docks. He also noted the cost of \$100,000 to \$150,000 to cover the environmental assessment process and who would ultimately be responsible. He also stated that applications for \$1 million grants for design and preliminary engineering are in the works. He stated that the passengers only operators have asked King County Ferry to take the lead and wants the district to provide technical expertise from the marine division with Ms. Nelson as our liaison.

11. Adjournment

The meeting was adjourned at 2:17 p.m.

Approved this _____ day of _____.

Clerk's Signature