

Recommendation to ELIMINATE REPORTING REQUIREMENT

NOTE: Gray-shaded rows signify a reporting requirement for groups that are no longer in existence.

#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
1E	Transit - Metro	Executive reports on the use of on-demand bicycle lockers at transit facilities, associated revenues and costs, program effectiveness	4A.700.750	2012-0238	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
2E	Airport	International Trade Expansion and Economic Development Initiative Oversight Board (staffed through airport) reports on progress addressing goals related to global trade and business development, "sister county" program, etc.	2.84.190	1996-0670	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Board has been disbanded.
3E	Growth Mgmt / Land Use	Executive reports on progress of the forest incentive program in the Cedar River Basin	20.14.070	1996-0420	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
4E	Growth Mgmt / Land Use	DNRP/DPER evaluates the prior year's activity related to rural stewardship and farm management plans	21A.24.061	2004-0122	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
5E	Growth Mgmt / Land Use	The in lieu fee mitigation program reports on the amount and source of revenues received by program, description and rationale for programs selected for funding, accounting of budgeted and actual expenditures, status of all projects approved in previous five years	21A.24.133	2016-0015	Every other year	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	

*"No standalone" means staff wasn't able to find a report filed with the Clerk in 2015-16. However, this doesn't definitively mean a report was not transmitted, as it could have been combined w/another report or included with the budget.

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6E	Growth Mgmt / Land Use	School Technical Review Committee reports on each school district recommending a certification of concurrency in the district	21A.28.154	1994-0780	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	The STRC meets every year, however, a report separate from the ordinance(s) the Council receives is not necessary.
7E	Technology	FBOD reports on agencies offering electronic payment options including budgeted appropriation for absorbing electronic payment transaction costs for previous year, present year, and upcoming year	4A.601.040	1999-0449	With budget	Code requires it as part of budget transmittal, but it appears they were transmitted separately: 2015-RPT0153; 2016-RPT0146	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	FBOD has agreed to, with all new fee ordinances, include language that allows the County to absorb the electronic payment fee, as required by state law. As long as this practice continues, a report is not necessary.
8E	Parks	Active Sports and Youth Recreation Commission reports on the state of recreation opportunities available for youth in the county	2.45.040	1999-0637	Every two years	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Commission is no longer active.
9E	Animal Control	Regional Animal Services reports on the number of animals taken into custody, average stay, number redeemed by owners, number adopted, number transferred to other animal welfare agencies, number euthanized (tracked by specific reasons), number spayed/neutered, etc., along with program revenues/expenditures	11.04.550	1992-0123	Twice a year	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	RAS gathers this data monthly for partners and thus, data could easily be requested outside of this reporting process if desired.

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10E	Behavioral Health	Behavioral Health and Recovery Division reports on progress in implementing the recovery model and resiliency model, detailed information on programs/activities, and outcomes	2.43.025	2005-0403	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
11E	Budget	FBOD reports on contracts awarded for professional or technical services that exceeded \$25k and for which other than capital funds were committed	2.93.200	1995-0664	With budget	Part of budget transmittal	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
12E	Fleet	Fleet administration reports on losses of personal property assigned to employees to the Council, County Administrative Officer and Office of Risk Management.	4.56.035	1995-0620	None specified	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
13E	Parks	Parks reports on revenue targets, entrepreneurial strategies, pursuing gifts/donations, transferring parks, and community outreach	7.08.090	2002-0450	Quarterly	2015-RPT0004; 2016-RPT0089; 2016-RPT0142; 2015-RPT0087; 2015-RPT0029; 2016-RPT0036; 2015-RPT0140; 2016-RPT0001	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
14E	Parks	Executive reports on the implementation of the rural equestrian community trail incentives and regulations and for implementation of the active trail linkage provisions	21A.14.410	2001-0485	Annual	2016-RPT0014; 2015-RPT0117	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	

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15E	Public Health	Public Health reports on their review of the non-ionizing electromagnetic radiation standard and recommends if it should be changed	21A.26.200	1991-0729	Every three years	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	DPER requests Public Health input when reviewing future permits for radio towers and antennas
16E	Technology	Civic Television Citizens Advisory Committee reports on the effectiveness of the CTV governance structure	2.59.110	2003-0535	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Station Manager couldn't recall the Committee ever doing the report and had no problem with removing the requirement.
17E	WLRD	DNRP reports on groundwater protection program including services provided in previous year, expenditures, and recommendations	9.14.050	2001-0292	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
18E	Surface Water Mgmt	Surface Water Management Program reports on results of revenue and expenditure analysis for capital improvement projects for each subarea within the service area	9.08.125	1991-0130	Every three years	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
19E	Labor	County Personnel Board provides a status report of appeals filed with the personnel board	3.12.290	1995-0665	Annual or upon request	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	

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20E	Labor	Bargaining agent reports on the status and maintenance necessary to comply with the requirement of maintaining a database of information (e.g., wages, hours, benefits, etc.) necessary to conduct effective negotiations	3.16.055	1994-0250	Annual	2015-RPT0093; 2016-RPT0096	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Enacting legislation for reporting requirement is pre-PeopleSoft and with PeopleSoft, annual report is not necessary.
21E	Human Resources	HRD reports on number of employees who have received probationary-period pay increases exceeding Step 5	3.15.020	2001-0270	Twice a year	2015-RPT0012; 2015-RPT0124; 2016-RPT0117; 2016-RPT0021	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
22E	Human Resources	HRD reports on the number of employees hired above a Step 5	3.15.120	2001-0270	Twice a year	2015-RPT0012; 2015-RPT0124; 2016-RPT0117; 2016-RPT0021	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
23E	Human Resources	Executive reports on number of employees on special duty assignment	3.15.140	2011-0022	Annual	2016-RPT0151	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
24E	WLRD	Annual Report on Noxious Weed Control Program	Appears not to be in code	2001-0504	Annual	2015-RPT0101; 2016-RPT0076	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Board staff indicate that they will continue to report even if report is not transmitted to Council
25E	Roads	Roads Division reports on all county roads that limit or prohibit classes or types of vehicles or limit the weight of vehicles that may operate on them	14.16.010	2016-0400	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	

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26E	Transit - Metro	Metro reports on number and nature of donations accepted and agreements entered into that mitigate adverse impacts of new or existing developments on public transportation	28.94.070	1995-0622	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
27E	Labor	Prosecuting Attorney and bargaining agent reports on all pending unfair labor practice charges and all pending litigation and arbitration involving represented employees	3.16.055	2001-0591	Annual	2015-RPT0092; 2016-RPT0097	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Central staff already receive a monthly report from the PAO that outlines all pending and ongoing County litigation, including those concerning County employees. Unfair labor practice charges are not currently included.
28E	Labor	Prosecuting Attorney reports to labor policy committee all pending litigation involving nonrepresented employees	3.16.050	2001-0591	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Central staff receive a monthly report from the PAO that outlines all pending and ongoing County litigation, including those concerning County employees.
29E	Strategic Planning	Executive reports on the previous year's achievements for the quality improvement employee awards program and recommendations for improvements to the program	3.13.015	1995-0665	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	PSB indicates that individual agencies may have their own quality improvement awards program but that there isn't currently one at the enterprise level.

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30E	Human Resources	Council Vacancy Report. HRD reports on vacant budgeted positions	N/A - Motion	2001-0146	Monthly	2015-RPT0076; 2016-RPT0069; 2016-RPT0158; 2015-RPT0006; 2016-RPT0009; 2015-RPT0034; 2016-RPT0039; ETC.	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	
31E	Harborview	Harborview Medical Center reports on major moveable equipment, expenditures and revenue sources in the major movable equipment fund	2.42.080	1997-0389	Annual	No standalone (could have been combined in another report or the budget)	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	The major moveable equipment budget is provided by line item (>\$250) in the annual capital budget. Expenditures in the fixed asset inventory is also provided.
32E	PAO	Prosecuting Attorney reports all pending lawsuits alleging county has violated RCW 42.56 concerning public records	2.12.300	2009-0351	Twice a year	2016-RPT0011; 2016-RPT0111; 2015-RPT0010; 2015-RPT0113	Report is not transmitted OR is otherwise not used in analytical work, staff recommends eliminating	Central staff already receive a monthly report from the PAO that outlines all pending and ongoing County litigation, including those concerning County employees. While the report does not currently identify which lawsuits concern alleged public records violations, staff is working with the PAO to call these out in future reports.

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
1C	Hearing Examiner	Hearing Examiner reports on length of time required for hearings in the previous six months, commentary on office operation and identifies any need for clarification of county policy or development regulations	20.22.310	1994-0324	Twice a year	2015-RPT0133; 2015-RPT0026; 2016-RPT0026; 2016-RPT0132	Hearing Examiner recommends changing report to annual frequency	
2C	Ombuds	Ombudsman reports on exercise of functions during the preceding calendar period	2.52.150	1970-0541?	Three times per year	2015-RPT0041	Ombudsman recommends combining two reports (2C and 3C) into one annual report	
3C	Ombuds	Ombudsman reports on the status of the whistleblower program from the previous year	3.42.070	2009-0346	Annual	2016-RPT0090; 2015-RPT0057	Ombudsman recommends combining two reports (2C and 3C) into one annual report	
4C	Public Records	Each agency reports on performance in responding to public records requests during previous year	2.12.300	2009-0351	Annual	2015-RPT0040; 2015-RPT0072; 2016-RPT0053; 2015-RPT0037; 2016-RPT0052; 2016-RPT0042; 2015-RPT0053; 2016-RPT0063	Staff recommends that all ongoing public records related reports (4C, 5C, and 6C on this list) be combined into one annual report	
5C	Public Records	Public Records Committee reports on what forms of digital communication are used in each agency, how digital records are retained/searched	2.14.020	2012-0256	Annual	2016-RPT0040; 2015-RPT0024	Staff recommends that all ongoing public records related reports (4C, 5C, and 6C on this list) be combined into one annual report	

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6C	Public Records	Public Records Committee reports on the activities of the previous year	N/A - Motion	2007-0154	Annual	2015-RPT0032; 2016-RPT0037	Staff recommends that all ongoing public records related reports (4C, 5C, and 6C on this list) be combined into one annual report	
7C	Lobbying	DES reports on the effectiveness of KCC Chapter 1.07 concerning lobbyist reporting and enforcement	1.07.130	1998-0046?	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends that the two lobbying reports (7C and 8C) be combined such that every five years the information required in 8C be included	
8C	Lobbying	DES reviews the monetary reporting thresholds and penalties for lobbyist reporting and recommend to Council necessary changes	1.07.130	1998-0046?	Every five years	No standalone (could have been combined in another report or the budget)	Staff recommends that the two lobbying reports (7C and 8C) be combined such that every five years the information required in 8C be included	
9C	DAJD	DAJD reports the number of immigration detainees received and the number accompanied by a federal judicial warrant	2.15.020	2013-0285	Quarterly	No standalone (could have been combined in another report or the budget)	Staff recommends changing report to annual frequency	Staff indicates that the original requirement for quarterly reports assumed higher use of detainees by ICE, but there was only 1 in 2015 and 2 in 2016
10C	MIDD	MIDD Annual Report. Executive provides evaluation summary for initiatives, programs, and services for the MIDD levy	4A.500.309	2007-0599	Annual	2016-RPT0055; 2015-0039	Staff recommends removing the reference to quarterly reports	Quarterly reports are no longer required in code, but one reference remains

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11C	Parks	Conservation Futures Citizen Oversight Committee reports on their recommendations to reallocate conservation futures tax levy funds for any project for which the appropriated funds have not been encumbered and expended within a reasonable time	26.12.035	2003-0212	? (appears to be as needed on an annual basis)	2015-RPT0054	Staff recommends clarifying code to require report submission with the budget	Code is not clear on when report should be sent
12C	Solid Waste	Solid Waste Division reports on effectiveness of waste recycling and reduction program, along with progress on reaching goal of zero waste and annual projections of amounts diverted from landfills	10.14.080	1986-0492	Annual	2015-RPT0062; 2016-RPT0065	Staff recommends combining two solid waste reports (12C and 13C) into one annual report	SWD already combines the information required in 12C and 13C into one report which is transmitted to Council
13C	Solid Waste	Solid Waste Division reports on progress towards objectives in Solid Waste Management Plan, as well as progress in implementing construction and demolition (C&D) provisions	10.24.020	1986-0277 (comp plan progress); 2015-0447 (C&D)	Annual	2015-RPT0062; 2016-RPT0065	Staff recommends combining two solid waste reports (12C and 13C) into one annual report	SWD already combines the information required in 12C and 13C into one report which is transmitted to Council
14C	Contracts	Project Control Officer reports on compliance with construction management policies and procedures	N/A - Motion	2009-0390	Quarterly	2016-RPT0083; 2015-RPT0129; 2016-RPT0135; 2015-RPT0003; 2016-RPT0167; 2015-RPT0025; 2016-RPT0029; 2015-RPT0079	Staff recommends changing to annual frequency	

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15C	Transit - Metro	Metro reports on agreements with commercial parking within park and ride lots, including revenues generated and comments from users	28.96.220	2010-0050	Annual	2015-RPT0052; 2016-RPT0050	Staff recommends combining this report with the services and fares report (36K on "Keep as-is" list)	
16C	Labor	Executive reports on any waivers to county living wage requirements from the previous year	3.18.080	2014-0299	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends changing reporting requirement such that the Executive only reports when a waiver was granted in the previous calendar year	
17C	4Culture	4Culture reports on financial position, significant accomplishments, projected operating budget, summary of programs for current year	2.49.160	2002-0365	Annual (+ meet w/COW 2x per year)	No standalone (could have been combined in another report or the budget)	Staff recommends the following changes: - Requiring the annual report to be submitted by July 1st to coincide with the Building for Culture reporting requirement; - Adding the standard reporting language specifying how to transmit report to the clerk; - Changing the number of times to present to COW to "at least once per year"	The dates currently in code for the report and COW briefings don't correlate with when 4Culture does the work.
18C	Equity and Social Justice	Executive transmits affirmative action plan, including information about workforce statistics, placement goals, implementation plans for departments, summary of results from previous plan	3.12.180	2007-0293	Every five years	No standalone (could have been combined in another report or the budget)	Executive staff recommends changing the frequency to every four years	This change reflects a requirement for the County to apply for certain federal funds.

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19C	Harborview	Harborview Medical Center reports on the extent and type of care provided to priority patients and proposed changes for improvement	2.42.090.5	1984-0305	Quarterly	No standalone (could have been combined in another report or the budget)	Staff recommends combining Harborview reports (19C, 20C, 21C, and 22C) into one annual report AND updating the code section to reflect the new contract	
20C	Harborview	Harborview Medical Center provides annual fixed assets inventory report for medical center property and equipment	2.42.090.6	1984-0305	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends combining Harborview reports (19C, 20C, 21C, and 22C) into one annual report AND updating the code section to reflect the new contract	
21C	Harborview	Harborview Medical Center reports on participation of apprentices, minority and women's businesses, small contractors and suppliers for disadvantaged business enterprises in CIP projects	2.42.080	1992-0656	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends combining Harborview reports (19C, 20C, 21C, and 22C) into one annual report AND updating the code section to reflect the new contract	
22C	Harborview	Harborview Medical Center reports from the board to the Executive for transmittal to the Council on the status of the budget, scope, and schedule for all CIP projects subject to this code section	2.42.080	1992-0656	Periodic	No standalone (could have been combined in another report or the budget)	Staff recommends combining Harborview reports (19C, 20C, 21C, and 22C) into one annual report AND updating the code section to reflect the new contract	

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1K	Flood	Flood Control Zone District Advisory Committee reviews and recommends an annual work program and budget, including CIP projects and funding levels	2.110.030	2006-0334	Annual	2015-RPT0158	Staff recommends keeping reporting requirement as-is	
2K	Hearing Examiner	Hearing Examiner reports on the regional motor sports facility and describes current status of development, evaluates compliance with development and operation from previous year, identifies issues/concerns by community and the department, evaluates modifications to the development and operation agreement	21A.55.105	2011-0227	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
3K	Contracts	FBOD reports on the progress of the contracting opportunities program during the previous year	2.97.090	2013-0245	Annual	2015-RPT0090; 2016-RPT0099	Staff recommends keeping reporting requirement as-is	
4K	Contracts	FBOD reports on apprenticeship program including percentage of labor hours worked by apprentices on each project, number by contractor broken down by trade/craft with wages, problems implementing apprenticeship requirements	12.16.175	1996-0733	Annual	2015-RPT0063; 2016-RPT0068	Staff recommends keeping reporting requirement as-is	

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5K	WLRD	Groundwater Protection Committee reports on implementation of groundwater protection services, the certified groundwater management plan, efforts to develop interlocal or other agreements relative to groundwater protection, and trends in groundwater issues	9.14.100	2001-0292	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
6K	Behavioral Health	DCHS reports on the status of all county licensed opiate substitution treatment programs	2.22.100	? 1986-0346	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
7K	Budget	Quarterly Budget Management Report. Executive reports on revisions and variances for revenue collections and expenditures for major operating and capital funds	4A.100.100	2014-0439	Quarterly	2016-RPT0130; 2015-RPT0075; 2016-RPT0075; 2015-RPT0127; 2015-RPT0168; 2016-RPT0162; 2015-RPT0019	Staff recommends keeping reporting requirement as-is	
8K	Budget	FBOD reports on closed funds, residual balances, and the active fund to receive balances	4A.200.020	2013-0478	With Budget	Part of budget transmittal	Staff recommends keeping reporting requirement as-is	
9K	Budget	Executive transmits risk assessment score results for capital projects	4A.130.020	2014-0440	Annual (and with capital project supp. appropriation requests)	2015-RPT0045; 2016-RPT0044	Staff recommends keeping reporting requirement as-is	
10K	Budget	JAG reports on which projects are to be mandatory phased appropriation projects	4A.130.020	2014-0440	As needed	2016-RPT0126; 2016-RPT0087; 2015-RPT0077	Staff recommends keeping reporting requirement as-is	

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11K	MIDD	Executive transmits report on program expenditures and revenue with budget, including financial plan, detailed spending plan, detailed list of MIDD-funded initiatives, programs and services	4A.500.309	2007-0599	With budget	Part of budget transmittal	Staff recommends keeping reporting requirement as-is	
12K	Comp Plan	Executive reports on all docketed amendments and comments with an Executive response	20.18.140	2000-0188	Annual	2015-RPT0176; 2016-RPT0165	Staff recommends keeping reporting requirement as-is	
13K	Elections	Elections reports on limited English proficient (LEP) populations and determines which single languages has ten thousand or more LEP residents	2.16.136	2015-0214	Every five years	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
14K	Elections	Elections Annual Report. Elections reports on costs of conducting elections in county, voter turnout, accuracy data, information about voters' pamphlets, developing trends	2.18.100	2011-0385	Annual	2016-RPT0046; 2015-RPT0038	Staff recommends keeping reporting requirement as-is	
15K	Elections	Citizens' Elections Oversight Committee reports on its observations, findings and recommendations on the primary and general elections	2.53.041	2006-0183	Annual	2015-RPT0011; 2016-RPT0013	Staff recommends keeping reporting requirement as-is	
16K	Elections	Elections reports on contribution limits established by the PDC	1.05.105	2000-0424	Every other year (even)	2016-RPT0058	Staff recommends keeping reporting requirement as-is	
17K	EMS	Division of Emergency Medical Services Annual Report	?	?	? (appears to be annual)	2015-RPT0132; 2016-RPT0134	Staff recommends keeping reporting requirement as-is	

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18K	Facilities	FMD in conjunction with DCHS reports on surplus county real property suitable for development of affordable housing	4.56.070	1996-0538	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
19K	Harborview	Harborview Medical Center provides annual financial report and statement for the center's preceding fiscal year, as well as descriptions of the proceedings of the board including attendance during the preceding fiscal year	2.42.090 (1,2)	1984-0305	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
20K	Harborview	Harborview Medical Center provides a summary of the annual proposed operating budget including anticipated plans and highlights for the coming year, along with a report on medical center programs and services and quality of care, and a capital plant and equipment reserve report	2.42.090 (3,4,7)	1984-0305	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
21K	Housing / Homeless	Committee to End Homelessness and DCHS report on the implementation of updated policies and procedures for allocating document recording fees	N/A - Motion	2007-0332	Every other year	2015-RPT0154	Staff recommends keeping reporting requirement as-is	

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22K	Human Resources	Executive transmits progress report on each year's placement goals and department implementation plans related to the affirmative action plan	3.12.180	2007-0293	Annual	2016-RPT0084; 2015-RPT0080	Staff recommends keeping reporting requirement as-is	
23K	Human Resources	Executive reports to the labor policy committee regarding employment policies applicable to nonrepresented employees	3.16.050	2001-0591	Annual	2015-RPT0103; 2016-RPT0098	Staff recommends keeping reporting requirement as-is	
24K	Public Defense	DPD reports on efforts to align work with the American Bar Association Ten Principles for a Public Defense Delivery System	2.60.026	2013-0242	Annual	2015-RPT0048; 2016-RPT0047	Staff recommends keeping reporting requirement as-is	
25K	Public Defense	Public Defense Advisory Board reports on their review of the Executive's proposed budget for public defense	2.60.031	2013-0242	Annual	2016-RPT0157; 2015-RPT0130	Staff recommends keeping reporting requirement as-is	
26K	Public Defense	Public Defense Advisory Board annual reports on the state of county public defense, progress on promoting ESJ	2.60.031	2013-0242	Annual	2015-RPT0036; 2016-RPT0012	Staff recommends keeping reporting requirement as-is	
27K	Roads	Roads reports on concurrency program update	14.70.270	2007-0217	Every other year (even)	2016-RPT0120	Staff recommends keeping reporting requirement as-is	
28K	Sheriff	Auditor reports on audits of Sheriff's office internal investigation operations and practices	2.20.037	2006-0037	Annual (at minimum)	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	

Recommendation to KEEP REPORTING REQUIREMENT AS-IS

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
29K	Sheriff	Sheriff reports on Internal Investigations Unit including statistics for complaints against staff, as well as information on investigations and adjudications	N/A - Motion	2013-0448	Annual	2016-RPT0091; 2015-RPT0031	Staff recommends keeping reporting requirement as-is	
30K	Solid Waste	Executive reports on waste export prices and availability of landfill space (Provision DSW-4 in Solid Waste Comp Plan)	10.25.060	2001-0228	Every three years	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
31K	Superior Court	Courts Protocol Committee makes recommendations on the number of judges or commissioners needed in Superior Court and the methodology backing up the recommendation	2A.320.510	2016-0307	Code doesn't specify	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
32K	Technology	Annual Benefit Achievement Plan. Executive reports on benefits achieved from technology projects	2.16.025	2013-0338	Annual	2015-RPT0060	Staff recommends keeping reporting requirement as-is	
33K	Technology	CIO transmits technology business plan	2A.380.200	2016-0464	With Budget	Part of budget transmittal	Staff recommends keeping reporting requirement as-is	
34K	Technology	CIO prepares strategic information technology plan	2A.380.200	2016-0464	Every four years, updated annually	2015-RPT0059; 2016-RPT0072; 2016-RPT0105	Staff recommends keeping reporting requirement as-is	
35K	Transit - Metro	Auditor summarizes results of transit audits from previous 24 months and what actions county took in response to findings from previous three years	2.20.039	2014-0426	Even-numbered years	2016-RPT0081	Staff recommends keeping reporting requirement as-is	

Recommendation to KEEP REPORTING REQUIREMENT AS-IS

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
36K	Transit - Metro	Metro reports on the services and fares	28.94.265	1996-0958	Annual	2015-RPT0149; 2016-RPT0147	Staff recommends keeping reporting requirement as-is	
37K	Wastewater	Executive reports on Regional Wastewater Services Plan, including summary of activities for each major component of the Plan, details on active projects in capital budget, status of odor prevention program, review of plan elements, updated anticipated costs	28.86.165	2005-0487	Annual	2015-RPT0145; 2016-RPT0149	Staff recommends keeping reporting requirement as-is	
38K	Wastewater	Executive provides a comprehensive review of the Regional Wastewater Services Plan (RWSP) including assumptions on growth, effectiveness of water conservation efforts, size of facilities, effectiveness of RWSP policy implementation	28.86.165	2005-0487	Every three to five years	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
39K	Growth Mgmt / Land Use	Executive reports on extent of participation in the public benefit rating system	20.36.180	1992-0495	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
40K	DPER / Permitting	DPER reports on number of hours required by staff for each fixed fee permit and compares the number of hours assumed to the average	Appears not to be in code	2010-0542?	? (appears to be transmitted annually)	2015-RPT0128; 2016-RPT0136	Staff recommends keeping reporting requirement as-is	

Recommendation to KEEP REPORTING REQUIREMENT AS-IS

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
41K	Growth Mgmt / Land Use	Department (?) reports on issues relating to the implementation of the 1993 King County Zoning Code and recommending amendments to address those issues	21A.01.100	1991-0729	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
42K	Technology	Executive reports on new and existing personal data collected by county agencies, a description of the uses and its public disclosure status	2.14.030	1996-0893	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
43K	Strategic Planning / Perf. Mgmt.	Executive reports on implementation of continuous improvement program, descriptions of trainings, processes changed as a result and other impacts of these changes	2.16.025	2014-0162	Annual	2016-RPT0119	Staff recommends keeping reporting requirement as-is	
44K	Boards and Comms.	Executive reports an inventory of boards and commissions, description of activities, list of members and terms of office	2.28.020	1994-0204	Annual	2016-RPT0133	Staff recommends keeping reporting requirement as-is	
45K	Boards and Comms.	Women's Advisory Board reports on Board's accomplishments, identifies recommendations based on past year's work and includes a work program for coming year	2.30.010	1997-0539	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
46K	Transit, Perf. Mgmt.	DOT reports on performance of the public transportation services program and proposes goals and objectives for the following budget year	28.91.020	1995-0622	Annual	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	

Recommendation to KEEP REPORTING REQUIREMENT AS-IS

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
47K	OLEO	OLEO Annual Report. Analyzes the number/type of misconduct cases, make recommendations for action on needed improvements	2.75.040	2009-0260	Annual	2016-RPT0092; 2015-RPT0035	Staff recommends keeping reporting requirement as-is	
48K	Strategic Planning / Perf. Mgmt.	Executive reports on the recommended strategic innovation priorities for county	2.10.054	2014-0225	Each budget year	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
49K	Strategic Planning / Perf. Mgmt.	Executive reports on vision and policy priorities for the county, reflecting results identified in business plans and reports transmitted by cross functional strategic teams	2.10.114	2014-0225	Non-budget year	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
50K	DAJD	Reports on trends in adult custodial, adult non-custodial, and juvenile populations	?	?	Monthly	2015-RPT0027; 2015-RPT0178; 2015-RPT0163; 2016-RPT0025; 2016-RPT0127; 2015-RPT0016; 2016-RPT0008; 2016-RPT0074 ETC.	Staff recommends keeping reporting requirement as-is	
51K	Taxicabs / TNCs	Taxicab Advisory Commission annual report outlining the work of the commission during the prior year as well as its anticipated work program for the following year	2.200.040	2009-0558	Annual	2015-RPT0020; 2016-RPT0033	Staff recommends keeping reporting requirement as-is	

Recommendation to KEEP REPORTING REQUIREMENT AS-IS

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
52K	Taxicabs / TNCs	DES reports on the number of for-hire vehicles, drivers, complaints, response time, statement on sufficiency of number of taxi licenses, and any other recommendations	6.64.740	1990-0948	Annual	2015-RPT0064; 2016-RPT0067	Staff recommends keeping reporting requirement as-is	
53K	*Risk Mgmt	Risk Manager reports on claims that have been closed with an indemnity payment in the amount of one hundred thousand dollars or more	2.21.030	2010-0412	Quarterly	2016-RPT0071; 2016-RPT0159; 2015-RPT0061; 2015-RPT0013; 2015-RPT0156; 2016-RPT0014; 2015-RPT0115; 2016-RPT0113	Staff recommends keeping reporting requirement as-is	
54K	*Risk Mgmt	Risk Manager reports on performance of risk management program (e.g., # of claim filings, amount of payments, enterprise risk management results, etc.)	2.21.030	1977-1072	Annual	2015-RPT0033; 2016-RPT0049	Staff recommends keeping reporting requirement as-is	
55K	Labor	Bargaining agent reports on agreements expiring that calendar year and explains policies that if changed would further principles of KCC 3.16 chapter	3.16.055	2001-0591	Annual	2015-RPT0091; 2016-RPT0095	Staff recommends keeping reporting requirement as-is	

Recommendation to KEEP REPORTING REQUIREMENT AS-IS

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#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
56K	Budget	Executive Finance Committee reports on the average residual cash and investment balances of each first tier fund, the amount of investment earnings received by each first tier fund, the specific fund investments outstanding at the end of the quarter for each first tier fund, and the amount retained in that fund at the end of the quarter as part of the residual treasury cash.	4.10.080	1985-0017	Quarterly	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	
57K	Budget	Executive Finance Committee reports on all interfund borrowing after monthly meeting	4.24.030	1971-0255	Monthly	No standalone (could have been combined in another report or the budget)	Staff recommends keeping reporting requirement as-is	

Possible Items for Future Workplan

In general, these items represent reporting requirements where staff suggested additional work may be of value, but that more research is necessary.

#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
1W	Technology	Central business systems steering committee reports on benefits achieved as a result of committee's work to integrate countywide systems for human resources, payroll, time, etc. (accountable business transformation)	2.36.100	2013-0224	Annual	No standalone (could have been combined in another report or the budget)	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	Staff is currently using provisos to get this information, but suggested updating the reporting requirements in code instead.
2W	FMD	Real Estate Services Division reports on performance measurements for the permit and franchise section including (# permits, average/longest/shortest period for permits processed, criteria used for value of easements, appraisal reports)	14.44.115	2001-0526	Annual	Submitted with budget	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	The Code does not reflect the biennial budget process, so frequency should be modified to coincide with the biennial budget. Additionally, Ordinance 18403 was adopted in November 2016 to modify franchise fees and rates. Based on this Ordinance, the Council may want to modify reporting requirements as this will provide input as Council evaluates franchise revenues in future budgets.
3W	Fleet	Executive reports on fleet standards including types of vehicles, maintenance and retirement schedule	4.56.300	2012-0180	Annual	2015-RPT0131; 2016-RPT0110	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	Staff suggested updating report content to include more useful accountability information (such as progress on agency policies like "right sized fleet").

Possible Items for Future Workplan

In general, these items represent reporting requirements where staff suggested additional work may be of value, but that more research is necessary.

#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
4W	Equity and Social Justice	Civil Rights Commission reports to COW semi-annually provided that a series of tasks was carried out prior to July 1, 1996 (Code is unclear on what or how they report)	3.10.030	1984-0464	Semi-annually	No standalone (could have been combined in another report or the budget)	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	The Civil Rights Commission is now part of the Office of Equity and Social Justice. Given that the reporting requirement dates to the 1980s, the code section and reporting requirement may need overhauling to be more relevant to today's environment.
5W	Climate Change	Executive transmits strategic climate action plan to establish long-term targets and guide actions within county services and operations to reduce GHGs and adapt to a changing climate	18.25.010	2012-0049	Every five years	No standalone (could have been combined in another report or the budget)	Staff recommended considering combining the three climate change and sustainability related reports (5WP, 6WP, and 7WP)	
6W	Climate Change	Executive reports on progress in achieving strategic climate action plan performance measure targets and accomplishment of priority actions, as well as recommendations for policy change/cap investments/priorities	18.25.010	2012-0049 (origin leg); 2016-0489 (changed freq to every other year)	Every other year	2016-RPT0101	Staff recommended considering combining the three climate change and sustainability related reports (5WP, 6WP, and 7WP)	
7W	Climate Change	Executive reports on county's major environmental sustainability programs intended to reduce energy use, climate emissions and resource use and prepare for the impacts of climate change	18.50.010	2011-0308	Every other year	No standalone (could have been combined in another report or the budget)	Staff recommended considering combining the three climate change and sustainability related reports (5WP, 6WP, and 7WP)	Staff has been working with Executive staff to try to improve the reporting requirements.

Possible Items for Future Workplan

In general, these items represent reporting requirements where staff suggested additional work may be of value, but that more research is necessary.

#	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Recommendation	Rationale for Recommendation
8W	Emergency Mgmt	Office of Emergency Management reports on status of emergency management, including the status of continuity of operations plan development, updates, training, and exercises across all agencies	N/A - Auditor's Rec	N/A	Annual	2016-RPT0155	Staff recommended defining required content, frequency, and/or date of annual report in code.	Reports originated as an auditor's recommendation and the reporting requirement is not codified.