

**Metropolitan King County Council
Employment & Administration Committee
Action Report**

Date: November 2, 2015

Appointment of Kristina Swanson to the Citizens' Elections Oversight Committee

COMMITTEE ACTION:

The Employment and Administration Committee by majority vote appoints Kristina Swanson to the Citizens' Elections Oversight Committee as the representative of the Washington State Association of County Auditors, and recommends that the Council confirm this appointment.

ATTACHMENTS:

- A. September 3, 2015 email from Milene Henley, President, Washington State Association of County Auditors
- B. Application materials

EAC appointment action by a vote of 3 to 0 this 2^d day of November, 2015.

Attest:  _____, Committee Assistant/Clerk

Noris, Anne

From: Milene Henley <Mileneh@sanjuanco.com>
Sent: Thursday, September 03, 2015 5:12 PM
To: Cortes, Katherine; Phillips, Larry
Cc: Kris Swanson
Subject: RE: King County Citizens' Elections Oversight Committee vacancy

Follow Up Flag: Follow up
Flag Status: Completed

I have appointed Kris Swanson, Cowlitz County Auditor, to fill the position. I've copied her on this email.

Kris, looks like you will need to fill out the application.

Milene

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Cortes, Katherine" <Katherine.Cortes@kingcounty.gov>
Date: 09/03/2015 4:31 PM (GMT-08:00)
To: Milene Henley <Mileneh@sanjuanco.com>, "Phillips, Larry" <Larry.Phillips@kingcounty.gov>
Subject: RE: King County Citizens' Elections Oversight Committee vacancy

Hello Ms Henley:

We do need the person that you refer to represent WSACA to complete an application, to comply with the King County Code language on this appointment process.

I'm happy to work with the person directly to get what we need, if that's helpful to you.

Thanks!

Katherine Cortes

Senior Legislative Analyst
Metropolitan King County Council
516 Third Avenue, Room 1200
Seattle, WA 98104
(206) 477-9733

From: Milene Henley [mailto:Mileneh@sanjuanco.com]
Sent: Wednesday, September 02, 2015 12:30 PM
To: Phillips, Larry
Cc: Cortes, Katherine
Subject: RE: King County Citizens' Elections Oversight Committee vacancy

Hello, Larry,

Thank you for notifying me of the opening. Will WSACA's representative need to fill out an application, or do I just appoint someone?

Milene

F. Milene Henley

San Juan County Auditor
(360) 370-7558



SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: Phillips, Larry [<mailto:Larry.Phillips@kingcounty.gov>]
Sent: Tuesday, September 01, 2015 3:03 PM
To: Milene Henley
Cc: Cortes, Katherine
Subject: King County Citizens' Elections Oversight Committee vacancy

Ms. Henley,

Please find the attached letter alerting you to a vacancy on the King County Citizens' Elections Oversight Committee, designated to represent the Washington State Association of County Auditors. Please kindly respond within two weeks. Thank you for your consideration.

Larry Phillips, Chair
Metropolitan King County Council, District Four
King County Courthouse
516 Third Avenue, Room 1200
Seattle, WA 98104-3272
206.296.1004
larry.phillips@kingcounty.gov



King County

Citizens' Elections Oversight Committee

APPLICATION FOR MEMBERSHIP

Name: Kristina K. Swanson, Cowlitz County Auditor

Address: 207 N. 4th Avenue, Kelso, WA 98626

Preferred phone number: 360-442-7097

Email address: swansonk@co.cowlitz.wa.us

Please describe your knowledge and experience under each element. If you have no experience or knowledge for a particular element, please indicate so. When complete, this document should be no more than 4 pages. Do not change the font or margins.

Qualifications to be a CEOC Member

1. A working knowledge of local or state government elections operations and management.

I began my career in elections administration in 1991 serving as Elections Supervisor in Cowlitz County. I was elected as County Auditor in 1998 and I am currently serving in my fifth term.

2. A strong commitment to an accountable, transparent, well-managed and efficient elections operation in King County.

As a Washington State elections administrator in 2004, I experienced the pressures of the 2004 gubernatorial election and subsequent recounts alongside King County and all other counties in this state. When national and statewide issues surround one or more counties in this state, it has an impact on all of us. All of our 39 counties have a STRONG desire to be consistent in our delivery of service in elections administration and provide voters with the same experience no matter what county they live and are registered to vote in. King County is a very large county and has unique challenges in delivering service to its voters that a small county may not have. I am active in working on behalf of my affiliate support Association, WSACA, to ensure elections related legislation works for EVERY county, not just the small ones or just the large ones.

3. A willingness to commit the time necessary to attend committee meetings and activities such as observing elections.

I will commit to attending meetings and activities expected as a member of the Citizens' Elections Oversight Committee in King County.

4. Except for the member representing the Washington State Association of Auditors, a nominee or appointee to the committee shall not hold elective public office or be a candidate for election to public office, other than as a precinct committee officer. (Do you hold an elective office?)

N/A – member of WSACA

5. Good oral communication skills as well as interpersonal skills and ability to work well in a group situation.

I've worked in the public sector for 24 years as a professional and having good oral communication skills and interpersonal skills in a must. I'm an active member of the Cowlitz County leadership team and manage an office of 16 employees. I've been a member and held several leadership roles within Cowlitz County, non-profit organizations, community service organizations, Washington State Association of County Auditors and Washington Association of County Officials.

7. Are you able and do you commit to fulfilling the responsibilities of membership as outlined in the CEOC Qualifications and Responsibilities document?

Yes

8. If you are applying for a position where you would be the representative of an organization (all positions except positions representing language minorities and registered voters), please provide a written statement by the entity designating you as their representative on the CEOC.

Written statement provided by Milene Henley, San Juan County Auditor and WSACA President, attached.