



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Agenda Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice Chair; Kathy Lambert; Reagan Dunn*  
*Staff: Anne Noris (477-1024) Committee Clerk*

10:00 AM

Monday, August 22, 2016

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order
2. Roll Call
3. Approval of Minutes of the regular meeting of July 11, 2016 and the special meeting of July 18, 2016

### Discussion and Possible Action

4. Review and possible approval of policy staff job descriptions, compensation structure and implementation plan  
*John Resha, Policy Staff Director*
5. Employee Performance and possible disciplinary action  
*John Resha, Policy Staff Director*
6. Employee Performance and possible disciplinary action  
*Carolyn Busch, Chief of Staff*
7. Hire a Temporary Legislative Assistant  
*John Resha, Policy Staff Director*



*Sign language and communication material in alternate formats can be arranged given sufficient notice (206-1000).  
TDD Number 206-1024.  
ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.*



8. Interview and recommendation to hire an Administrative Specialist.

*Janine Weihe, Council Administrative Officer*

9. Review and possible approval of new and revised OLEO position descriptions

*Deborah Jacobs, Director, Office of Law Enforcement Oversight*

10. Review of organizational motion and attachment changes to implement new administration structure

*Carolyn Busch, Chief of Staff; Jim Brewer, Chief Legal Counsel; John Resha, Policy Staff Director*

11. Policy Director Report

*John Resha, Policy Staff Director*

12. Chief of Staff Report

*Carolyn Busch, Chief of Staff*

## **Other Business**

## **Adjournment**