



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda Employment and Administration Committee

*Councilmembers: Larry Gossett, Chair; Reagan Dunn, Vice Chair; Kathy Lambert; Larry Phillips
Staff: Anne Noris (477-1024) Committee Clerk*

9:30 AM

Monday, June 8, 2015

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order
2. Roll Call
3. Approval of Minutes of June 1, 2015

Discussion and Possible Action

4. Position description and assignment of staff for government relations coordinator
Carolyn Busch
5. Position description and assignment of staff for outreach coordinator
Carolyn Busch, Chief of Staff
6. Work schedule extension request
John Resha, Policy Staff Director
7. Constituent Relations Management software
Jennifer Giambattista, Council staff



*Sign language and communication material in alternate formats can be arranged given sufficient notice (206-1000).
TDD Number 206-1024.
ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.*



8. Council policies

Carolyn Busch, Chief of Staff; Tracy Calderon, Human Resources; Rebecha Cusack, Director of Strategic Policy Initiatives; John Resha, Policy Staff Director; and Janine Weihe, Administrative Services Supervisor

9. Chief of Staff report

Carolyn Busch, Chief of Staff

Other Business

Adjournment