



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes King County Ferry Board Executive Committee

*Boardmembers: Joe McDermott, Chair; Larry Gossett; Kathy Lambert*

---

1:30 PM

Wednesday, May 9, 2012

Southwest Conference Room

---

1. **Call to Order**

*The meeting was called to order at 1:41 p.m.*

2. **Roll Call**

**Present:** 3 - Mr. McDermott, Ms. Lambert and Mr. Gossett

3. **Approval of Minutes of April 11, 2012**

*Boardmember Lambert moved approval of the minutes of April 11, 2012, as presented.  
The motion passed unanimously.*

### **Item for Final Action by the Executive Committee**

4. Approval of invoices

*Christine Nelson, District Administrator, reviewed the invoices for Inslee Best (March 2012 \$5,776.50); Francis & Co. (January 2012 \$5,330.00; February 2012 \$663.00; March 2012 \$11,401.50); Newtek Technologies (\$203.40); Christine Nelson (April 2012 expenses \$448.18); and Marine Division (January 2012 operating \$145,250.36; January 2012 capital \$108,596.65; February 2012 operating \$151,186.02; February 2012 capital \$140,158.40).*

*Boadmember Lambert moved to approve the invoices as presented in the packet. The motion passed unanimously.*

## Item for Recommendation to the Board of Supervisors

5. Proposed resolution relating to yearend financial reports

*Ms. Nelson began the discussion and introduced Horace Francis, District Accountant, who made a PowerPoint presentation.*

*John Resha, Board staff, answered questions of the committee.*

*Scott Davis, Director, Marine Division, answered questions of the committee.*

*Boardmember Gossett moved to recommend the proposed resolution to the Board for approval. The motion passed unanimously.*

## Management Reports

6. Scott Davis, Director, Marine Division

*Mr. Davis distributed a copy of the Water Taxi newsletter and reported on ridership on both the Vashon and West Seattle routes. He also reported on the commencement of Kitsap Transit passenger only ferry service in June; the two districts will both use Pier 50.*

*Chris Arkills, King County Executive office, answered questions of the committee.*

7. Horace Francis, District Accountant

*Mr. Francis, reiterated the information distributed in Item 5 and reported that they are preparing the January through March financial statements at the next meeting.*

8. Christine Nelson, District Administrator

*Ms. Nelson reported on a draft marketing plan and program expenses year to date.*

*She also reported on the Colman dock passenger only ferry facility project, which is proceeding and distributed information. She asked for direction on the recommendations contained in the material.*

*Mr. Davis answered questions of the committee.*

*The committee indicated its agreement with the proposed direction.*

*Ms. Nelson also reported that she is working with Metro Transit on the Title VI update, which is due in June.*

## 9. Chair's Report

*The Chair reported that he executed a contract for membership in the Seattle Visitors and Convention Bureau, on which Ms. Nelson reported.*

## 10. Other Business

*There was no other business to come before the committee.*

11. **Adjournment**

*The meeting was adjourned at 2:43 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Clerk's Signature